

What's new in brightwheel

Brightwheel is always evolving to better serve you

We're committed to making life easier for administrators, staff, and families. That's why we regularly release new updates designed to enhance your experience and help you get the most out of the brightwheel platform.

In this PDF, you'll find the latest tools and improvements as of October 2025!

Automated late fees

You asked — we listened! You can now enable automated late fees to save time and reduce manual work.

Set your rules and rates, and brightwheel will handle the rest automatically for overdue invoices.

[Learn more in our Help Center](#)

\$

Late payment fees

Automatically apply late fees

ON

Invoices payers immediately based on the settings below.

Registration payments are excluded from late fees.

Allow late fees to compound

ON

If a late fee itself becomes overdue, it will also generate another late fee.

Set up your Late Payment Fee Policy here

Late fee amount

\$100

Hyperlinks in Newsletters

Now, when you share external links or brightwheel links (like Sign-Ups) in Newsletters, they're clickable!

Make your Newsletters more engaging and help families access important info with one tap.

[See it in your account](#)

Join us at Baskin Robins for fundraising on 11/3!

Have some ice cream and support your center by mentioning our school name at checkout. Location details:
<https://www.baskinrobbins.com/en>

Deposit checks

No more manually logging check offline payments! Brightwheel is the only ECE platform to let you process checks directly in the app.

Reduce errors and accelerate your funds availability!

[Learn more in our Help Center](#)

9:41

Check deposit images

NAME LASTNAME
Street Address
City, State 00000-0000

PAY TO THE ORDER OF \$ DOLLARS

FOR K174D1-2BA 2C 9587421584 00463

Retake image

REQUIREMENTS (BACK OF CHECK)

1. Sign your name

2. Write "For mobile deposit only"

Submit

Forms Settings: Expiration dates & due dates

You can now assign due dates and expiration dates to forms and packets.

This helps your team and families stay informed and compliant with important timelines.

[Learn more in our Help Center](#)

Form settings

Basic information

Form name *
2026 Enrollment Form

Form description

Not visible to guardians

Instructions or message to guardians

Due date
mm/dd/yyyy

Form expiration

No expiration Expires on date Expires after submission

Updates to Form & Packet reminders

Families are now automatically notified when a guardian or parent hasn't completed a form or packet.

Reminders are sent on days 3, 7, 14, and 21 after sending or requesting an update.

If due dates are set, brightwheel adjusts reminders to help families complete forms on time.

[Learn more in our Help Center](#)

Welcome Form 1 Form 2 Form 3 Form 4 Form 5 Form 6 Form 7

This packet is due on Dec 31, 2025.

2025 Registration Packet

Welcome to our school! We're so excited to have your family apart of our program.

Admin notifications for expiring Paperwork & Attachments

Admins will now receive email alerts when student and staff attachments and student paperwork are expiring.

Each email includes direct links to take quick action before deadlines.

[Learn more in our Help Center](#)

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Hello Village Green,

You have paperwork that is nearing expiration. Please review and take action on the items below.

Forms expiring soon

Enrollment Form

Alex Demo (expires Oct 29, 2025)

Mia Demo (expires Oct 30, 2025)

Student attachments expiring soon

Alex Demo

Enrollment Application (expires Oct 31, 2025)

Immunization Record (expires Oct 31, 2025)

Staff attachments expiring soon

Export & download Sign-Ups

You can now export or download Sign-Ups in PDF or CSV format.

Quickly see who’s registered for each event and share or print sign-up lists as needed.

[Learn more in our Help Center](#)

Export sign-up

File format

PDF

CSV

Recipients

Select staff members

Cancel

Download

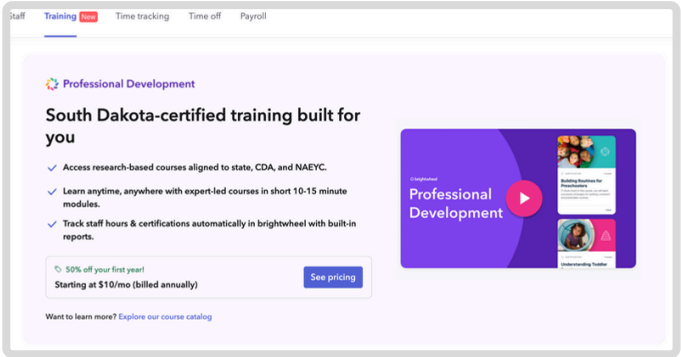
Email

Interested in Professional Development?

Brightwheel’s Professional Development (PD) platform keeps your staff compliant and confident with certified trainings—all in one place.

Engaging, bite-sized videos make it easy to meet training requirements anytime, anywhere.

[Learn more](#)



PD subscription management

You can now easily manage your Professional Development subscription from the Subscription tab in brightwheel.

View your plan type, tier, billing date, cost, and renewal details—all in one spot.

[See it in your account](#)

Active add-ons

✓ Professional Development

Back-to-School 2025 roadmap completed ✓

Earlier this year, we introduced our Back-to-School 2025 roadmap—a vision for an even better brightwheel, built around your daily challenges and feedback. We’re thrilled to share that as of October 20th, every feature on that roadmap has officially launched! Each enhancement was designed to help you save time on administrative tasks, so you can focus on what matters most. And while this milestone marks the completion of our roadmap, our work doesn’t stop here—our team continues to innovate so brightwheel keeps getting better for you.

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Back to School 2025
Every Feature Delivered

Financial Management <i>Simplify billing, payments, and finances</i>	Admissions & Forms <i>Streamline your program's enrollment process</i>	Curriculum & Assessments <i>Enhance program quality & support child development</i>	Family Engagement <i>Build connections and strengthen experiences for families</i>	Staff & Site Management <i>Efficiently manage your program and empower your staff</i>
✓ Expense Tracking ✓ Automated Rate Sheet Setup ✓ Digital signatures on year-end tax statements ✓ Upcoming invoice review ✓ Tuition Agreements ✓ Mobile Check Deposits ✓ Automated late fees	✓ Application & enrollment packets - Build custom admissions packets with forms & contracts - Collect application fees ✓ Updated Forms Builder - Drawn signatures - Dropdowns & checkboxes - Enrollment templates - Response field linking to student profiles, including custom fields - State form templates	✓ Observation logging enhancements ✓ Spanish Teacher Guides ✓ Experience Curriculum - Expanded Developmental Continuum of Skills - Alignment to the Science of Reading - Enhanced Math scope - Spanish teaching tools ✓ Experience Assessments - New assessment framework - Track student progress over time - Observation tracking - by skill & student	✓ Mark messages read & unread ✓ Heart activities on student feeds ✓ Sign-up Forms - Create sign-up forms for conferences, volunteer events & tours - Share, track & manage sign-ups	✓ Staff Time Off for scheduling, tracking & payroll ✓ Future & multiple-day student absences ✓ Staff Professional Development - Courses to maintain certifications - Reports to track staff engagement & progress ✓ Multi-site management - Shareable form templates - Transferring students across locations

